

The New York State Department of Environmental Conservation

Active Sporting License Issuing Agent Data Overview

General Description

With few exceptions, in order to hunt, fish or trap in New York State, one must first secure the appropriate hunting, fishing or trapping licenses. Hunting, fishing and trapping privileges are afforded based on the specific license, permit or privilege secured as per Environmental Conservation Law (ECL) § 11-0701: *Definitions of licenses and privileges of licenses*. In accordance with ECL§ 11-0713: *Procedure in issuing licenses*, hunting, fishing and trapping licenses and associated permits and privileges are issued by county, town, and city clerks and license-issuing officers appointed by the Department of Environmental Conservation (DEC) Commissioner. License-issuing clerks and officers file reports and remit fees collected as required by regulation. Specific qualifications, duties and responsibilities of license-issuing officers are found in New York State Code of Rules and Regulations (NYCRR), Part 183, and licenses must be issued in accordance with rules specified in NYCRR Part 177.

Currently, license-issuing clerks and officers are located at approximately 1200 locations throughout New York State. Although hunting, fishing, and trapping licenses and associated permits and privileges are available for purchase via telephone or internet, approximately 85% of the sales occur on-site at the various locations across New York State.

Dataset

License-issuing clerks and officers must complete an agreement with DEC whereby an “agent of record” is identified and attests to the laws and rules governing the issuance of the New York State hunting, fishing, and trapping licenses and associated permits and privileges. Following DEC’s acceptance of the agreement, each license-issuing clerk or officer is assigned a unique identification number: “agent id.” The dataset contains the unique agent id, the name of license-issuing clerk (the county, town or city) or license-issuing officer (name of business), the street and mailing address of the license-issuing clerk or officer, the county of their location and their telephone number. This information is provided as a service to New York hunters, anglers, and trappers so they may purchase their sporting license at a convenient location.

Updated Data

This dataset is updated annually; however a given location may cease to issue sporting licenses during certain portions of the year, may be terminated as a license-issuing clerk or officer due to failure to adhere to all provisions of the agreement, or upon request. New locations may initiate issuance of sporting licenses pending successful application and training in business rules and license system functionality.